

# MADISON COUNTY PURCHASING DEPARTMENT

**P.O. Box 608**

**Canton, MS 39046 -PH. (601) 855-5534**

Complete the information and obtain appropriate approval below. Submit the completed and approved form to the Purchasing Department. Forms that are not approved or incomplete will be returned to the requisitioner. All inquiries may be directed to [kesha.jackson@madison-co.com](mailto:kesha.jackson@madison-co.com)

## PURCHASE REQUISITION FORM

**Department Name:** County Court

**Vendor Number:** 16547

**Vendor Name:** Amazon

**Date:** 09/16/2025

**Ship To:** 229 N. Union St.  
Canton, MS 39046

| ITEM#            | DESCRIPTION                                                                                                                                                                          | QUANTITY | UNIT COST | GENERAL LEDGER<br>ACCT# | TOTAL   |
|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------|-------------------------|---------|
| UPC 787416202470 | Black Paper Towel Holder Countertop Stainless Steel Paper Towel Stand with Weighted Non-Slip Base One-Handed Tear, Rust-Resistant Kitchen Roll Holder, Standard, Jumbo & Large Rolls | 1        | 17.99     | 001162603               | \$17.99 |
| ASIN B08QYVK5WL  | Natwind 2 Tier Laser Printer Stand,19.7                                                                                                                                              | 1        | 69.99     | 001162603               | \$69.99 |
| Grand Total:     |                                                                                                                                                                                      |          |           |                         | \$87.98 |

**Approved By:** Staci O'Neal